

EVENING CLEANER

Hours: Monday to Friday (3 hrs per night, but start time can be flexible within 4pm – 6pm)

Working Pattern: Monday to Friday 15 hours per week. Term time + 10 weeks (44 weeks of the year)

Contract Type: Permanent

Location: St Gabriel's School, Newbury RG20 9BD

Salary: £12.84 per hour

Reporting to: Operations Manager

Primary purpose for the role

To deliver a high-quality, efficient, and reliable cleaning service across the School site, ensuring all designated areas are maintained to an exceptional standard.

Key Responsibilities

- Perform daily cleaning tasks as outlined in the schedule provided by the Operations Manager.
- Adapt to revised cleaning schedules as needed for school events, staff absences, or operational changes.
- Carry out deep cleaning projects during school holidays.
- Clean and maintain various areas including classrooms, offices, halls, toilets, stairwells, entrances, and exits—ensuring all spaces are hygienic, tidy, and presentable.
- Work collaboratively with the Cleaning Team to deliver consistent, high-standard results through mopping, sweeping, vacuuming, scrubbing, dusting, polishing, and deep cleaning.
- Empty bins, remove litter, clean low-level external glazing, and ensure washroom supplies (soap, toilet rolls, towels) are replenished.
- Arrive punctually and be ready to begin work at the scheduled start time.
- Provide cover across other school areas during staff holidays or absences.
- Comply with all school policies and legal regulations related to health, safety, fire, and accident reporting.
- Report any safety concerns, defects, accidents, or near misses promptly to the Operations Manager.
- Use cleaning materials and equipment safely, efficiently, and in line with COSHH and other health and safety guidelines.
- Maintain a professional appearance and attitude, setting a positive example for pupils and staff.
- Participate in training and development opportunities arranged by the School.
- Manage time effectively to ensure cleaning tasks are completed to the highest standard.
- Uphold the School's Child Protection policy.
- Undertake any other duties appropriate to the role.

Knowledge, Skills & Experience

- Understanding of Health & Safety regulations, especially Manual Handling.
- Basic awareness of COSHH (Control of Substances Hazardous to Health).

Personal Attributes

- Committed to maintaining high standards of cleanliness, safety, and customer service.
- Reliable, punctual, and hardworking.
- Friendly, proactive, and professional approach to work.

Salary and Benefits

- Competitive Salary
- Complimentary refreshments when working
- Generous Contributory Pension Scheme
- Concession days throughout the year.
- Access to Perkbox Discounts and Ultimate Activity kids camp discounts
- Working as part of a highly regarded and committed team
- Free parking

How to apply

Please complete the School's [Application Form](#) and send this to HR@stgabriels.co.uk

Closing date: **09.00am on Friday 11th September 2026.**

Applications will be reviewed as they are received and interviews may be arranged before the closing date, so early application is encouraged.

St Gabriel's School values diversity, promotes equality, and is committed to safeguarding the welfare of children. Applicants must be willing to undergo child protection screening, including checks with past employers and the Disclosure and Barring Service.