

List of Valid Identity Documents

Applicants must produce the originals of **3** documents as follows:

- 1 document from Group 1 below **and**
- 2 further documents from Group 1, 2a or 2b; one of which must verify a current address.

List of Valid Identity Documents

Group 1: Primary identity documents Document	Notes
Passport	Any current and valid passport
Biometric residence permit	UK
Current driving licence photo card (full or provisional)*	UK/Isle of Man and Channel Islands
Birth certificate – issued at time of birth	UK and Channel Islands – including those issued by UK authorities overseas, eg embassies, High Commissions and HM Forces
Adoption certificate	UK and Channel Islands

Group 2a: Trusted government documents Document	Notes
Current driving licence photo card (full or provisional)*	All countries outside the UK (excluding Isle of Man and Channel Islands)
Current driving licence (full or provisional) paper version (if issued before 1998)*	UK/Isle of Man and Channel Islands
Birth certificate – issued after time of birth	UK and Channel Islands
Marriage/civil partnership certificate	UK and Channel Islands
Immigration document, visa, or work permit	Issued by a country outside the UK. Valid only for roles whereby the applicant is living and working outside of the UK. Visa/permit must relate to the non-UK country in which the role is based
HM Forces ID card	UK
Firearms licence	UK, Channel Islands and Isle of Man

* All licences must be valid in line with current DVLA requirements

Group 2b: Financial and social history documents Document	Notes	Issue date and validity
Mortgage statement	UK	Issued in last 12 months
Bank or building society statement	UK and Channel Islands	Issued in last 3 months
Bank or building society statement	Countries outside the UK	Issued in last 3 months - branch must be in the country where the applicant lives and works
Bank or building society account opening confirmation letter	UK	Issued in last 3 months
Credit card statement	UK	Issued in last 3 months
Financial statement e.g. pension or endowment	UK	Issued in last 12 months

P45 or P60 statement	UK and Channel Islands	Issued in last 12 months
Council Tax statement	UK and Channel Islands	Issued in last 12 months
Letter of sponsorship from future employment provider	Non-UK only - valid only for applicants residing outside of the UK at time of application	Must still be valid
Utility bill	UK – not mobile telephone bill	Issued in last 3 months
Benefit statement, e.g. Child Benefit, Pension	UK	Issued in last 3 months
Central or local government, government agency, or local council document giving entitlement, eg from Department for Work and Pensions, the Employment Service, HMRC	UK and Channel Islands	Issued in last 3 months
EEA National ID card		Must still be valid
Irish Passport Card	Cannot be used with an Irish passport	Must still be valid
Cards carrying the PASS accreditation logo	UK, Isle of Man, and Channel Islands	Must still be valid
Letter from head teacher or college principal	UK – for 16 to 19 year olds in full time education. Only used in exceptional circumstances if other documents cannot be provided. Must still be valid.	