



For Shop Staff Only	
Order Number	

St Gabriel's PTA Uniform Shop Order Form

Childs Name		Year Group (September - December 2021)	
Parent Contact Number		Name of Payee if different from Child's name	
Parent Email Address			

Before completing the Order Form, please refer to St Gabriel's Uniform & Equipment List, Stevensons' Uniform List and Sizing Guide with instructions on how to measure your child and Second-Hand Uniform Instructions and Price List.

Please be careful with sizing as we will not be able to action any Returns or Refunds.

Please check all boxes have been completed and email to:

2ndhandshop@stgabrielspta.co.uk

Please send back as a Word document, we need to print the forms off and any that are completed on mobile devices are difficult to read.

The volunteers will be in the shop on the following dates: - Thursday 23/9/21, Thursday 14/10/21, Thursday 4/11/21, Thursday 18/11/21, Thursday 2/12/21.

On receipt, the PTA volunteers will update the form with items that can be fulfilled and the total cost due and will email the form back to you. Once we have verified that payment has been received, we will make arrangements for you to collect your order.

Item	Size	Quantity	Price (Shop Staff Only)
Example: Junior Kilt	24"	1	Please Leave blank
For Shop Staff Only			Total:

Payment can only be made by Online Bank Transfer to the PTA account, this is not the account you pay school fees to:

Metro Bank 64-65 Northbrook Street, Newbury, RG14 1AE

Account Name St Gabriel's PTA

Sort Code 23-05-80

Account Number 34035873

PTA Charity No: 1180465

Reference Child's Name

The personal information on this form will be stored and used by St Gabriel's PTA in order to process your order and will be retained up to the end of the academic year 2022.