

# St Gabriel's

NEWBURY

## Junior School Autumn Term 2021 Arrangements





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Dear parent,

I am delighted to be able to confirm updated details of the return to school on Monday 6 September when Junior pupils will start at 09.30 in order to reduce congestion in the car park and on the playground.

We have been busy planning the detail of arrangements based on latest guidance from government as well as the successes from the previous school year. These arrangements are centred on making school as safe as possible whilst keeping pupils' experience of school life as normal as possible. We will review these at half-term and confirm any further updates as necessary.

We understand that some children may still have some anxieties about the current situation and will be prioritising their emotional well-being as they return to school routines. A full timetable will be in operation with wraparound care in place. Further details can be found in this document with more to follow as required.

Please note, in line with current guidance we are currently not expecting Junior pupils to use face coverings. The exception to this is for pupils travelling on school minibuses. We do ask that adults dropping off/fetching pupils continue to wear a face covering on site.

Please also refer to our [risk assessment](#) on the website.

Teachers will be providing more specific information on each year group at the online welcome meetings taking place in the first week of term:

Years 3-6 Tuesday 7 September 19.00 on Zoom

Reception, Years 1 & 2 Wednesday 8 September 19.00 on Zoom

I look forward to seeing you over the coming weeks.

Kind Regards

Peter Dove  
Head of Junior School

## Bubbles

Although government guidelines now state that specific "bubbles" are not required, we will continue to do all that we can to mitigate against the risk of Covid spread. This will include using additional outside spaces for breaktimes and having allocated toilets.



## Drop-off and Pick-up

The playground will be supervised from 08.15 to 08.30 when the bell will ring for registration.

**Please be prompt for these times to help us organise pupils for the school day.**

To avoid congestion on the playground, we ask that you say goodbye to your child at the gate and let them make their own way in. Parents of younger children may still need to bring them to the playground but we ask you to leave as quickly as possible.

- Reception enter lower gate and wait on Reception playground
- Years 1 & 2 enter the main double gate then wait in the courtyard
- Years 3 & 4 enter the middle gate then wait on the grass/rubber bark area
- Years 5 & 6 use the gravel track then wait in the area outside the kitchen door
- Pupils wait in their allocated areas until the bell rings at 08.30 – they then go straight in to form rooms
- Parents exit via the same gate as above and **are not permitted to enter buildings**

Parents of pupils in Years 4-6 are encouraged to use the drop-off bays and allow children to make their own way directly to their meeting points.

**In inclement weather, teachers will be in their form rooms from 8.15 and pupils should go straight in there on arrival at school.**

If pupils arrive late between 8.30 – 8.45

- Reception pupils should be taken to the veranda gate
- Years 1,2 & 3 will be collected from the playground by a TA
- Years 4,5 & 6 should make their own way to their classrooms

If pupils arrive late after 08.45

- Parents must phone the main office 01635 555680 to let office staff know they have arrived. Parents must not enter the school building whilst awaiting instructions.
- Office staff will contact a junior member of staff to arrange meeting the parent & pupil on the playground to escort the pupil to their classroom.

For pick-up at 16.00, pupils will be dismissed to parent/carers in the same allocated areas of the playground in the usual way and exit through the same gates as in mornings.





## Timetable

We will be operating a normal timetable which will be shared with pupils on their first day back in school.

## Uniform

For the first few weeks of term, pupils should wear PE kit on the days that they have a PE/Outdoor Education lesson – and school uniform on the other days. We hope to be able to re-introduce normal uniform wearing arrangements as soon as it is considered safe enough to do so. Thank you for your understanding on this.

	Uniform	PE Kit
<b>Monday</b>	Reception, Years 1,2,4	Years 3,5,6
<b>Tuesday</b>	Years 3 & 5 Year 6 Aidan & Alban	Reception Years 1,2,4 Year 6 Bede & Chad
<b>Wednesday</b>	Years 1 & 3	Reception Years 2,4,5,6
<b>Thursday</b>	Year 2,	Reception, Years 1,3,4,5,6
<b>Friday</b>	All year groups	

Either summer or winter uniform may be worn from September.



## Hygiene

We will be asking pupils to wash and sanitise their hands at regular intervals during the day. Every classroom will have handwashing kits.

## Gabbies

This will be closed to parents and pupils until further notice.

## Visitors

In an attempt to mitigate risk to the school community, we are not allowing general visitors on site, other than through discussion and agreement with the School executive.

## Clubs

An extended range of clubs and activities will be on offer. Details will follow in due course.

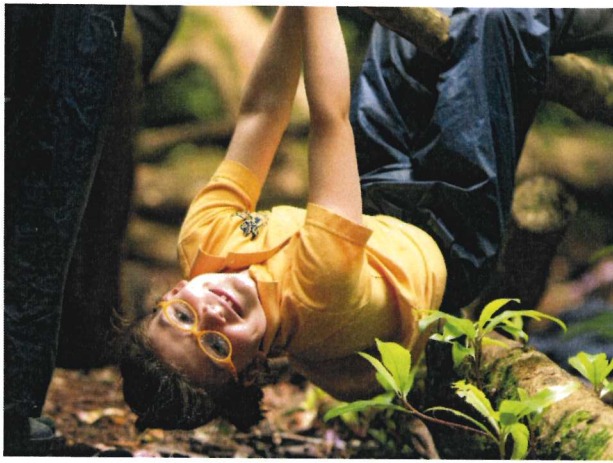
## Fixtures

We have arranged a limited schedule of sports fixtures at home and away this term. Information will be sent to parents a week in advance of these, though there may be late changes due to any Covid issues arising.

## Water

Pupils should bring a full, named water bottle every day. They will be able to refill this if needed.





## Breakfast Club Menu

Toast x2 =£1.50

Bircher muesli =£1.75

Weetabix=£0.80

Rice Krispies =£0.80

Orange or apple juice £0.80

## Wraparound Care

### Breakfast Club 07.30 – 08.30

This remains a drop-in with no need to pre-book. Breakfast club is based in the dining room; please use the side door from the gravel track to the left of the building.

### After School Club/Prep 16.00 – 18.30

Places must be booked by 08.45 each day using homelink books/pupil planners in the usual way.

Reception, Year 1 & 2 will take tea in the dining room at 16.00 then move to the House – upstairs & playground at approximately 16.40. Parents/carers should pick up from the veranda gate by calling the dedicated school mobile number so that staff know they are there. **07769 497354**



Years 3 & 4 will be based in IT1 and take tea at 17.00 in the dining room. **07769 497333**

Years 5 & 6 will be based in IT2 and take tea at 17.00 in the dining room. **07507 013817**

For these bubbles, to avoid congestion, parents/carers will call the dedicated school mobile number when they arrive at school and are ready and waiting in the area outside the music studio. Staff will then release children along the walkway, when they have seen the parent/carer.

**Parents/carers may not enter any buildings for drop-off or pick-up.**



## Assemblies

We will not be running Junior assemblies together in the usual way but there will be virtual assemblies or year group assemblies as follows:

Monday mornings – Mr Dove/Miss Smith – to include achievements and effort awards

Wednesday mornings – Mr Smith

Friday afternoons – Class Assemblies by rota

## Peripatetic Music Lessons

All instrument lessons will take place on site with peripatetic teachers.



## Ballet

Ballet lessons will take place in the Dance Studio on Thursdays as follows (starting on 16 September):

8:15 - 8:45am Year 1

8:45 – 9:15am Reception



## Lunch

We will be providing pupils with a meal every day and pupils will eat together in the dining room with staff at the following times.

Time	Years
11.45	Reception
11.50	Year 1
11.55	Year 2
12.10	Year 3 & 4
12.15	Year 5 & 6

Year groups have their own allocated areas for play at lunch:

Reception – in their usual playground

Years 1 & 2 – front playground

Years 3 & 4 – back lawn

Years 5 & 6 – back lawn

If wet play, pupils will stay in their form rooms.



## Arrangements for Monday 6 September 09.30

Junior pupils may arrive at school for registration at 09.30. **Please note this later start time which aims to reduce congestion on the first day back.**

Members of staff will be on duty from 09.15 on the playground and the bell will ring at 09.30.

Pupils in Breakfast Club will be brought to the playground at 09.25.

Pupils arriving by school minibus or with siblings before 09.15 should go to Breakfast Club.



## Medical

### A member of your household or a close contact displays symptoms of Covid-19

(A close contact means you have had face to face contact for any time within 1 metre, or you have been within 1-2 metres for over 15 minutes, or you have travelled in a car with that person.)

1. Call the School Nurse on 07503 374733
2. The individual with symptoms should have a Covid-19 Test. (Anyone with symptoms can book through the NHS Test and Trace website or by calling the NHS number 119.)
3. Anyone in the household or identified close contacts should self-isolate at home for at least 10 days from the time the symptoms started unless the contact has had both vaccines more than 14 days previous; are under 18 years & 6 months; taking part in a Covid vaccine trial or unable to be vaccinated for medical reasons. Instead they will be contacted by Test & Trace and advised further.

If the school becomes aware that a pupil displays symptoms of Covid – 19 while at school.

1. The School Nurse will be contacted
2. The pupils will be directed to the isolation facility
3. The parents will be contacted to collect the pupil urgently and the pupil will be supervised until collection.
4. The parents should be prepared to take the child for Covid-19 testing.

Is your  
test result  
positive or  
negative?

**Negative**

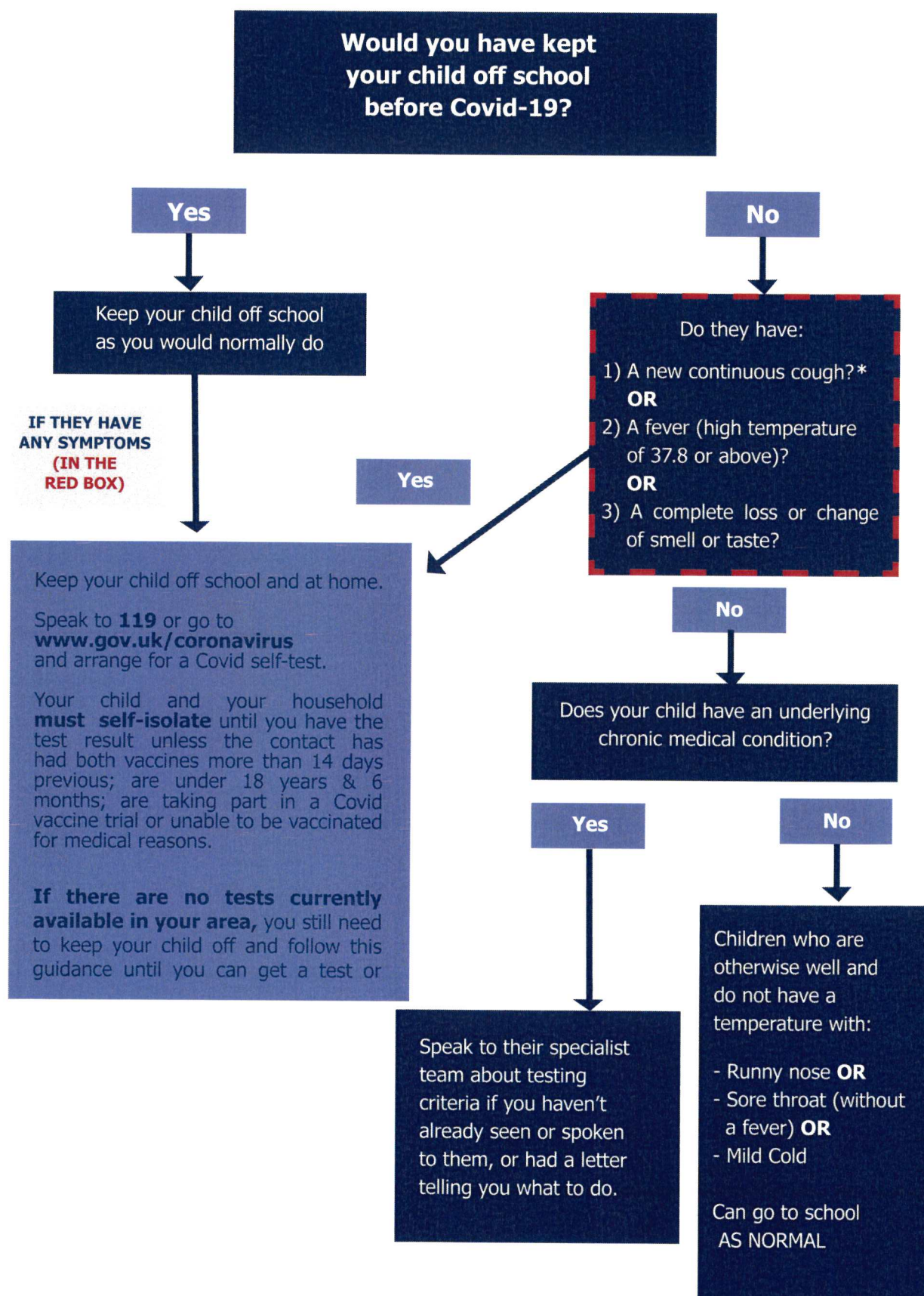
If the individual feels well and does not have a temperature they can return to school.

**Positive**

The positive individual self isolates for a minimum of 10 days (longer if their temperature remains elevated.)

Inform the school and engage with the NHS Test and Trace system to identify any individuals who have been in close contact with them.

## Guide to school attendance



\* A 'continuous cough' is defined currently as someone who is coughing for at least 3 hours a day. This is DIFFICULT to determine in a child. Any child who is coughing A LOT throughout the day and night has a continuous cough.



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**Excellent Teaching & Learning**