

# St Gabriel's

NEWBURY

## Junior School Summer Term 2021 Arrangements



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Dear parent,

I am delighted to be able to confirm details of the return to school when Junior pupils will start at 09.15 in order to reduce congestion in the car park and on the playground.

We have been busy planning the detail of arrangements based on guidance from government as well as the successes from the Autumn Term. These arrangements are centred on making school as safe as possible whilst keeping pupils' experience of school life as normal as possible.

We understand that some children may still have some anxieties about the current situation and will be prioritising their emotional well-being as they return to school routines. A full timetable will be in operation with wraparound care in place. Further details can be found in this document with more to follow as required.

Please note, in line with current guidance we are currently not expecting junior pupils to use face coverings. The exception to this is for pupils travelling on school minibuses.

Please also refer to our [risk assessment](#) on the website.

We are so looking forward to having pupils back in school but I would just like to ask that you as a family follow government guidelines closely outside of school to ensure that the safety of our school community is not compromised in any way.

I look forward to seeing you over the coming weeks.

Kind Regards

Peter Dove  
Head of Junior School

## Bubbles

We have grouped year groups together in the following way, although they will have lessons in their separate classes or sets (with the exception of PE where Key Stage 2 pupils are taught in their bubbles).

1. Reception, Year 1 and Year 2
2. Years 3 & 4
3. Years 5 & 6

For playtimes, each bubble will have its own allocated area.

Each bubble has its own allocated toilets and in most cases, each class has its own allocated toilet.

There will be no Junior assemblies en-masse – these will be done virtually or in bubble groups.



## Drop-off and Pick-up

The playground will be supervised from 08.15 to 08.30 when the bell will ring for registration.

**Please be prompt for these times to help us organise pupils for the school day.**

To avoid congestion on the playground, we ask that you say goodbye to your child at the gate and let them make their own way in. Parents of younger children may still need to bring them to the playground but we ask you to leave as quickly as possible. During this time, we will be asking children not to run around.

- Reception enter lower gate and wait on Reception playground
- Years 1 & 2 enter the main double gate then wait in the courtyard
- Years 3 & 4 enter the middle gate then wait on the grass/rubber bark area
- Years 5 & 6 use the gravel track then wait in the area outside the kitchen door
- Pupils wait in their allocated areas until the bell rings at 08.30 – they then go straight in to form rooms.
- Parents exit via the same gate as above and **are not permitted to enter buildings**

Parents of pupils in Years 4-6 are encouraged to use the drop-off bays and allow children to make their own way directly to their meeting points.

In inclement weather, teachers will be in their form rooms from 8.15 and pupils should go straight in there on arrival at school.

If pupils arrive late between 8.30 – 8.45

- Reception pupils should be taken to the veranda gate
- Years 1,2 & 3 will be collected from the playground by a TA
- Years 4,5 & 6 should make their own way to their classrooms

If pupils arrive late after 08.45

- Parents must phone the main office 01635 555680 to let office staff know they have arrived. Parents must not enter the school building whilst awaiting instructions.
- Office staff will contact a junior member of staff to arrange meeting the parent & pupil on the playground to escort the pupil to their classroom.

For pick-up at 16.00, pupils will be dismissed to parent/carers in the same allocated areas of the playground in the usual way and exit through the same gates as in mornings.





## Timetable

We will be operating a normal timetable which will be shared with pupils on their first day back in school. Please note that Years 3 & 4 now have their Games afternoon on a Thursday from 13.50 – 16.00.

## Uniform

We would like pupils to wear uniform on the days they do not have to change for PE or outdoor education lessons. Please consult the table below for information, however, we will allow minor variations and flexibility if required during these times: the important thing is having children in school.

Until Easter, either Summer or Winter uniform may be worn.

	Uniform	PE Kit
Monday	Reception, Years 1,2,3	Years 4,5,6
Tuesday	Year 4 Year 5 (see note*) Year 6	Reception Years 1,2,3 *Year 5 Bede & Chad (til 23/3)
Wednesday		Reception Years 1,2,3,4,5,6
Thursday	Years 2,5,6	Reception, Years 1,3,4
Friday	Reception, Years 1,3,4	Years 2, 5,6



## Hygiene

We will be asking pupils to wash and sanitise their hands at regular intervals during the day. Every classroom will have handwashing kits.

## Gabbie's

This will be closed to parents and pupils until further notice.

## Books

Reading books may go home but they must be placed in a return box in the classroom where they will be kept for 48 hours before being returned to the class shelf.

Pupils may bring home exercise books for homework tasks. Please ask them to wash/sanitise their hands before and after using their books.

## Visitors

There will be **no visitors** allowed on site until further notice during the school day but parents are welcome to email us with any queries.

## Clubs

There will be a limited clubs offering and we will let you know as and when clubs start to happen again.

## Water

Pupils should bring a full, named water bottle every day. They will be able to refill this if needed.



## Breakfast Club Menu

Toast x2 =£1.50

Bircher muesli =£1.75

Weetabix=£0.80

Rice Krispies =£0.80

Orange or apple juice £0.80

## Wraparound Care

**After School Club/Prep 16.00 – 18.30**  
Places must be booked by 08.45 each day using homelink books/pupil planners in the usual way.

Reception, Year 1 & 2 will take tea in the dining room at 16.00 then move to the House – upstairs & playground at approximately 16.40. Parents/carers should pick up from the veranda gate by calling the dedicated school mobile number so that staff know they are there. **07769 497354**



Years 3 & 4 will be based in IT1 and take tea at 17.00 in the dining room. **07769 497333**  
Years 5 & 6 will be based in IT2 and take tea at 17.00 in the dining room. **07507 013817**

For these bubbles, to avoid congestion, parents/carers will call the dedicated school mobile number when they arrive at school and are ready and waiting in the area outside the music studio. Staff will then release children along the walkway, when they have seen the parent/carer.

**Parents/carers may not enter any buildings for drop-off or pick-up.**

Pupils will not be able to use the computers in the IT rooms.





## Assemblies

We will not be running Junior assemblies together in the usual way but there will be virtual assemblies or bubble group assemblies as follows:

Monday mornings – Mr Dove/Miss Smith – to include achievements and effort awards

Wednesday mornings – Mr Smith

Friday afternoons – Class Assemblies by rota

## Peripatetic Music Lessons

All instrument lessons will be virtual and via Teams. Pupils in Year 3 and below will have their lessons timetabled out of school hours so that they can access them safely at home. Pupils in Years 4,5 & 6 will have their virtual lessons in a practice room in school – accessed via their school iPad and Teams. Parents are asked to help their children add their lessons to their Calendar and set a 5 minute reminder.



## Ballet

There will be no ballet lessons at the current time.

## Lunch

We will be providing pupils with a meal every day and each bubble will eat together in the dining room with staff at the following times.

Time	Years
11.45	Reception
11.50	Year 1
11.55	Year 2
12.10	Year 3 & 4
12.15	Year 5 & 6

The bubbles have their own allocated areas for play at lunch:

Reception – in their usual playground

Years 1 & 2 – front playground

Years 3 & 4 – back lawn zone 1

Years 5 & 6 – back lawn zone 2

If wet play, pupils will stay in their form rooms.



## Arrangements for Monday 8 March 09.15

Junior pupils may arrive at school for registration at 09.15. **Please note this later start time which aims to reduce congestion on the first day back.**

Members of staff will be on duty from 09.10 on the playground and the bell will ring at 09.15.

Pupils in Breakfast Club will be brought to the playground at 09.10.

Pupils arriving by school minibus or with siblings before 09.10 should go to Breakfast Club





## Medical

### A member of your household or a close contact displays symptoms of Covid-19

(A close contact means you have had face-to-face contact for any time within 1 metre, or you have been within 1-2 metres for over 15 minutes, or you have travelled in a car with that person.)

1. Call the school nurse on 07503 374733.
2. The individual with symptoms should have a PCR test at a testing centre as soon as possible following the link for more details: <https://www.gov.uk/get-coronavirus-test>
3. Anyone in the household or identified close contacts should self-isolate at home for at least 10 full days from the time the symptoms started.

If the school becomes aware that a pupil displays symptoms of Covid – 19 while at school.

1. The School Nurse will be contacted
2. The pupils will be directed to the isolation facility
3. The parents will be contacted to collect the pupil urgently and the pupil will be supervised until collection.
4. The parents should be prepared to take the child for Covid-19 testing and the household would then begin 10 days' isolation.

Is your test  
result positive  
or negative?

Negative

Positive

If the individual feels well and does not have a temperature, they can return to school.

The positive individual self-isolates for a minimum of 10 days (longer if their temperature remains elevated). Inform the school and engage with the NHS Test and Trace system to identify any individuals who have been in close contact with them.

Close contacts of a positive testing individual from the school community will be instructed to self-isolate for 10 full days. (Household members of this close contact would only be required to isolate if they become symptomatic during this period). If this close contact becomes symptomatic they should be tested and the relevant isolation would apply from the start of their symptoms for them and their household.

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**Excellent Teaching & Learning**